

# CHC50113 - Diploma of Early Childhood Education and Care



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## Course Overview

This qualification reflects the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services. In doing so they work to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standard.

They have responsibility for supervision of volunteers or other staff.

This program provides a combination of practical hands-on learning in a workplace and structured classroom learning delivered by highly experienced and qualified professional trainers, who have worked extensively and operated Child Services in industry, running Early Learning Facilities.

There are twenty-eight (28) units of competency to complete for the full qualification, which are listed overleaf.

Job roles and titles may vary across centres. Possible job titles relevant to this qualification include:

- Centre Managers
- Authorised Supervisors
- Program Leader
- Early Childhood Educator
- Family Day Care Educator
- Kindergarten Assistant
- Outside School Hours Care Educator / Assistant

This role works within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development.

A number of career pathways are available for workers employed in Childcare, including various supervisory, leadership and management roles. After achieving this qualification candidates may undertake Diploma of Leadership and Management.

## Recommended For

The full qualification is required for anyone moving into a role where they will be managing and directly caring for children in a child caring setting.

## Entry Requirements

There are no specified entry requirements for this qualification, however students must show:

- A satisfactory level of language and literacy skills will be established at the time of enrolment
- A genuine desire to work in the childcare industry
- WA students must hold a Working with Children Check Card (we can help you with information about how to apply for one of these)

## Competencies

Of the 28 units required, there are 23 core and 5 elective units. A sample course structure would be as follows:

### Core

- |               |                                                                                          |
|---------------|------------------------------------------------------------------------------------------|
| 1. CHCECE001  | Develop cultural competence                                                              |
| 2. CHCECE002  | Ensure the health and safety of children                                                 |
| 3. CHCECE003  | Provide care for children                                                                |
| 4. CHCECE004  | Promote and provide healthy food and drinks                                              |
| 5. CHCECE005  | Provide care for babies and toddlers                                                     |
| 6. CHCECE007  | Develop positive and respectful relationships with children                              |
| 7. CHCECE009  | Use an approved learning framework to guide practice                                     |
| 8. CHCECE016  | Establish and maintain a safe and healthy environment for children                       |
| 9. CHCECE017  | Foster the holistic development and wellbeing of the child in early childhood            |
| 10. CHCECE018 | Nurture creativity in children                                                           |
| 11. CHCECE019 | Facilitate compliance in an education and care services                                  |
| 12. CHCECE020 | Establish and implement plans for developing cooperative behaviour                       |
| 13. CHCECE021 | Implement strategies for the inclusion of all children                                   |
| 14. CHCECE022 | Promote children's agency                                                                |
| 15. CHCECE023 | Analyse information to inform learning                                                   |
| 16. CHCECE024 | Design and implement the curriculum to foster children's learning and development        |
| 17. CHCECE025 | Embed sustainable practices in service operations                                        |
| 18. CHCECE026 | Work in partnership with families to provide appropriate education and care for children |
| 19. CHCLEG001 | Work legally and ethically                                                               |
| 20. CHCPRT001 | Identify and respond to children and young people at risk                                |
| 21. CHCDIV002 | Promote Aboriginal and/or Torres Strait Islander cultural safety                         |
| 22. HLTAID004 | Provide an emergency first aid response in an education and care setting                 |
| 23. HLTWHS003 | Maintain work health and safety                                                          |

### Electives

- |               |                              |
|---------------|------------------------------|
| 24. CHCDIV001 | Work with diverse people     |
| 25. CHCPOL002 | Develop and implement policy |

### Imported Electives

- |               |                                          |
|---------------|------------------------------------------|
| 26. BSBFIM501 | Manage budgets and financial plans       |
| 27. BSBWOR502 | Lead and manage team effectiveness       |
| 28. BSBLED501 | Develop a workplace learning environment |



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## Learning Arrangements

This course runs for 43 weeks, over a 12-month period. Classes are run weekly on Mondays, Fridays or Saturdays (only one day per week) at Greenhouse Training Room. You are also able to attend a "Study workshop" day each week if you choose on a Thursday. Students experience hands-on practice of skills in a safe, monitored simulated environment prior to being expected to be assessed in a workplace. Students can also complete course within workplace with regular onsite visits.

You will be allocated a highly experienced and qualified Trainer/Assessor who can provide you support over the phone, email or face-to-face as required.

## Work Placement

You will also be allocated a workplace environment where you can complete your 120 workplace hours, practice and develop skills and be assessed by your Trainer/Assessor. Your Trainer/Assessor will visit you in the workplace to provide you with support with your learning and assessments. During the enrolment process, students will go through their training and assessment arrangements in detail, including what units are most suitable to your needs and what support strategies will help you complete your qualification.

## Assessments

All assessments are competency based. You will be assessed against each unit of competency as you complete the full qualification. All resources will be provided to assist you.

The type of assessment tasks may include:

- Practical demonstration
- Knowledge based questions
- Portfolio of evidence
- Case studies
- Cluster Assessments due 4 weeks after completion of cluster
- Research projects
- On-the-job assessments
- Oral questioning
- Direct observation

## Skills Recognition / Credit Transfer

The process of Skills Recognition (Recognition of Prior Learning and/or Recognition of Current Competencies) gives those people with the relevant experience the opportunity to gain formal recognition for their competencies (skills and knowledge) gained through life, work and study, regardless of where, when and how they were achieved.

Participants are responsible for gathering evidence that will show they have the required competencies to the standard set out by the industry in the National Competency Standards.

If you have already completed some of the units of this qualification elsewhere, please provide us with a copy of your certificates for a direct exemption.



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## Course Certification

This course meets the national training requirement for Qualification CHC50113 – Diploma of Early Childhood Education and Care. On successful completion of all 28 units of competency you are issued a Nationally Recognised Qualification and a Transcript of Results listing all of the units that you have completed.

If you only partially complete your qualification you will be issued a Statement of Attainment listing your completed units of competency.

## Course Fees

Saving

**Rapid  
Payment Plan**  
**\$7,500.00**

Choose to pay eight (8) payments :

- **\$500** – upfront
- **\$1000** – 7 x monthly payments

**Pay Instalments  
Weekly or Fortnightly**  
**\$7,980.00**

Enrolment deposit of **\$570**,  
**plus:**

- 78 weekly payments of **\$95**; or
- 39 fortnightly payments of **\$190**

**\*\* Please note – All Weekly and fortnightly payment plans are through "Ezi-Debit".**

## Traineeships

Greenhouse Education are able to offer its courses through Traineeship pathways. To see if you or your staff qualify for Traineeships please contact our office or visit our website.

## RTO Obligations

Greenhouse Education promises to ensure that all students receive quality training and assessment along with the issuance of the AQF certification documentation upon successful completion of this qualification, in compliance with the Standards for RTOs 2015.

Details of Greenhouse Education's complaints and appeals policy are available for download via our website

[www.greenhouseeducation.com.au](http://www.greenhouseeducation.com.au) alternatively you can contact one of our staff members on 08 9407 7299 and they will be able to assist you in accessing these policies and processes.



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Training Accreditation Council  
WESTERN AUSTRALIA





## Enquiries and Enrolments

If you have any questions regarding the course, or would like to enrol, please contact our training centre or visit our website.

## Training Centre

Unit 16 / 61 Ocean Keys Boulevard

CLARKSON WA 6030

Phone: (08) 9407 7299

Email: [enquiries@greenhouseeducation.com.au](mailto:enquiries@greenhouseeducation.com.au)

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